

EXECUTIVE/COUNCIL APPROVAL FORM**MANAGEMENT ROUTING:**

EXECUTIVE John Lovick
 EXEC. DIR. Lenda Crawford
 DIRECTOR/ELECTED Lenda Crawford
 DEPARTMENT Finance
 DIV. MGR. Sharyl Raines
 DIVISION Accounting
 ORIGINATOR Debbie Knox
 DATE 04/28/2015 EXT. 3190

TO: **COUNCIL CHAIRPERSON:**
SNOHOMISH COUNTY COUNCIL

EXECUTIVE RECOMMENDATION:

☒ Approve ☐ No Recommendation
☐ Further Processing
☐ Requested By _____

Lenda Crawford **LEND A CRAWFORD** 5/29/15
 Executive Office Signature
 CEO Staff Review Cp 5/22/15
 Received at Council Office RT 2:20 pm 5/29/15

DOCUMENT TYPE:

☐ BUDGET ACTION:
 ☐ Emergency Appropriation
 ☐ Supplemental Appropriation
 ☐ Budget Transfer
☐ CONTRACT:
 ☐ New
 ☐ Amendment

☐ GRANT APPLICATION
☒ ORDINANCE
 ☒ Amendment to Ord. # 05-006
☐ PLAN
☐ OTHER

DOCUMENT / AGENDA TITLE:

IMPLEMENT CHANGE TO PAY DATES THAT FALL ON A LEGAL HOLIDAY; AMENDING CHAPTER 3.30
 SCC

APPROVAL AUTHORITY:

EXECUTIVE _____ COUNCIL ☒
 CITE BASIS SCC 2.110 (Snohomish County Charter)

HANDLING: NORMAL ☒ EXPEDITE _____ URGENT _____ DEADLINE DATE _____

PURPOSE:

To change pay dates that fall on a Monday that is also a legal holiday for all county employees.

BACKGROUND:

Currently, when a standard payday falls on a legal holiday occurring on a Monday, payday will be on the first business day following the standard payday. In the case of the Labor Day holiday, pay day would fall on the Tuesday after the holiday.

This code amendment implements a standard payday to occur on the last business day before the holiday. In the case of the Labor Day holiday, pay day would fall on the Friday prior to the holiday.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL	0		

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL	0		

DEPARTMENT FISCAL IMPACT NOTES:

There is no fiscal impact for this action.

BUDGET REVIEW:

Analyst



Administrator



Recommend Approval

**CONTRACT INFORMATION:**

ORIGINAL	_____	CONTRACT #	_____	AMOUNT	\$	_____
AMENDMENT	_____	CONTRACT #	_____	AMOUNT	\$	_____

CONTRACT PERIOD:

ORIGINAL	Start	_____	End	_____
AMENDMENT	Start	_____	End	_____

CONTRACT / PROJECT TITLE:

CONTRACTOR NAME & ADDRESS (City/State only):

APPROVED:

RISK MANAGEMENT

Yes

No



COMMENTS

PROSECUTING ATTY - AS TO FORM:

Yes

X

No

OTHER DEPARTMENTAL REVIEW / COMMENTS:**ELECTRONIC ATTACHMENTS :** (List & include path & filename for each, e.g. G:\ECAF\deptname\docname_Motion)

ECAF G:/ECAF/Dept/12_Finance/ECAF_Holiday Pay Dates.docx

ORD G:/ECAF/Dept/12_Finance/ORD_Holiday Pay Dates.docx

Council 2005 4303 - ECAF.docx
- Ordinance.docx**ADDITIONAL ATTACHMENTS:**

Implementing change to Holiday Pay Dates Ordinance approved as to form.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

ORDINANCE NO. 15-____

RELATING TO TWICE-MONTHLY PAY PERIODS;
AMENDING SCC 3.30.040

BE IT ORDAINED:

Section 1. Snohomish County Code Section 3.30.040, adopted by Amended Ordinance No. 05-006 on Mar 2, 2005, is amended to read:

3.30.040 Paydays

Standard paydays will be the 7th and 22nd calendar days of each month. However, ~~((a))~~ if the standard payday falls on a Saturday, a Sunday or a legal holiday occurring on a weekday ~~((that is not a Monday))~~, payday will be the last business day preceding that standard payday~~((; and (b) if the standard payday falls on a legal holiday occurring on a Monday, payday will be on the first business day following that standard payday))~~.

PASSED this ____ day of _____, 2015.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Chairperson

ATTEST:

Clerk of the Council

() APPROVED

() EMERGENCY

() VETOED


DATE: _____

County Executive

ORDINANCE NO. 15-____
RELATED TO TWICE-MONTHLY PAY PERIODS;
AMENDING SCC 3.30.040 - 1

1 ATTEST:
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5 Approved as to form only:
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7  4/30/15
8 Deputy Prosecuting Attorney
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